Welcome to 3rd grade!

**Ms. Leon & Mrs. Bao’s Class Handbook** 2019-2020

Dear students and families,

**English teacher**

I am so honored and excited to be your child’s teacher! This is my 3rd year teaching third grade at Foothills; however, previously I have taught 3rd grade for 7 years. I am on my 16th year of teaching. I grew up in Chicago but earned my Bachelor of Arts in Education and Bilingual Ed from Sam Houston University in Texas.

I love teaching 3rd grade and believe education is not the filling of a bucket, but the lighting of a fire! We have a very fun and engaging year ahead. I hope we can become partners in your child’s learning. I am always open to discuss questions, concerns, or suggestions you may have. Best times to reach me are 8:00-8:30 a.m or 3:35-4:00 p.m by email and phone (email is preferred).

Phone: 801-302-8599 x17637 Email: elizabeth.leon@jordandistrict.org

**Chinese teacher**

My name is Yunliang Bao. I am so excited to be your child’s 3rd grade Chinese teacher.I grew up in China and earned my Bachelor of Arts in Education and Master of Arts in Applied Linguistics in China. I moved to the States in 2017. This is my second year teaching in Elementary school and first year working with 3rd grade students.

I believe in learning by doing, and this year, we will learn through hands on activities as much as possible. Parents and teachers share a common goal: to help the young people become positive and confident adults, and communication plays a key point in our joint efforts. English is not my mother language, and only Chinese is allowed in the classroom, so if you have any questions or concerns, please contact me so that we could figure out what is the best choice possible for the situation. My email is :

yunliang.bao@jordandistrict.org

I will use Class Dojo to communicate with parents, including important events. .

**\*Please read over and sign the disclosure form on the last page!**

We look forward to a fantastic year! Lisa Leon & Yunliang Bao 3rd Grade DLI

**Third Grade Team:**

Michael Tymon Lisa Leon Yunliang Bao Christopher Bernier Hollie Colucci Loren Lain

Following is a guide about things you and your student will need to know. Please read over and make sure to ask if you have any questions!

**Birthdays-** Our class will celebrate everyone’s birthday! Students are welcome to bring a treat to share with the class. Please note that food items must be store bought and nut-free!! We have 50 kids in both classes.

Foothills Elementary is an “allergy aware” school, with peanut and tree nut-free classrooms. You will see signs posted in all classroom windows indicating this status. If you have a student with food allergies

besides peanuts and tree nuts, please bring this to my attention.

Please consult with me before bringing food items into our classroom, as more allergies may come to my attention. I will let you know at a later time if this is the case. When bringing in or sending treats to school

for birthdays and parties (optional), please make sure they are free of peanuts and tree nuts. **Alternate treats for birthdays and parties that do not have peanuts or tree nuts include: Skittles, Starburst, most**

**Fruit Snacks (check labels first), Sweet Tarts, Dum Dum lollipops, Jolly Ranchers, Anything made by Tootsie, including Tootsie Pops and Tootsie Rolls, Nerds, Laffy Taffy, Pixie Sticks, Runts, and Fun Dip.**

**Non-food items are also welcome.**

For those students that are allergic to peanuts or tree nuts, the lunchroom will have a nut-free table

available. Students may invite a friend who has purchased a school lunch to sit with them. All teachers, office staff, and lunch room staff at Foothills are trained in recognizing signs and symptoms of an allergic

reaction, as well as how to administer an epi-pen to students who are having a reaction. Please notify our lunch manager, Sininaad Hunt, at 801-302-4876 if your child has special dietary needs.

**WE HAVE A STUDENT WHO IS SEVERELY ALLERGIC TO ALL KINDS OF NUTS AND EGGS. FOR THIS REASON, IF YOU WISH TO SEND A BIRTHDAY TREAT WITH YOUR CHILD, PLEASE USE THE ALTERNATE TREATS LISTED IN BOLD PRINT.**

**Book Reports-** (ENGLISH CLASSROOM) Each year your child will complete 3 book reports completed at home. The reports vary in genre and requirements to give students the opportunity to read a variety of books and practice speaking in front of others. Report information will be handed out during class. This activity fulfills one criteria for Mustang Pride Award.

**Class Newsletter-** Each week I update my webpage (eleonfoothills.weebly.com) . It will inform you about what your child will be learning weekly and any important upcoming events. The newsletter is how I communicate many important things with parents- so please take a minute to look it over each week! Mrs. Bao will have a link on my webpage for you to access her Google Drive.

**Homework- English class;** 3rd grade students will be responsible to practice reading and math multiplication facts daily. Each student will receive a homework planner and homework folder that explains what they are expected to do. This planner should be signed by a parent, as homework is completed, and returned to school the following day. English teacher will check planners **daily**. The purpose of homework in 3rd grade is to establish a routine of practicing academic skills at home and is intended to support school learning. Students should spend no more than 30 minutes a day on English side’s homework (that includes 15 minutes independent reading and 15 minutes read to parent and monitor fluency and comprehension). Please ask your child after reading a page or chapter to summarize what they read.

**Homework Folder -** Your child will have a homework folder with an “English” side and a “Chinese” side (see last page). They should share the contents of the folder with their parent/guardian each evening. This will be one way for your student to earn “classroom currency”. Your child should make sure to bring their Homework Folder to school each day. Homework is student created (what is not finished in class will be completed as homework and returned the next day.

**Spelling-** Students will be given spelling words on Friday. The spelling words will be written in the student’s planner for the following week. There will be 14 spelling words weekly. We will practice the words DAILY in class. Spelling tests will be given Friday morning and consist of 10 spelling words for the first few months of school then 14 words total beginning in January. Test will include a sentence and grammar item . Students do not have to practice spelling at home unless they do not finish their spelling work in class, but they can if you would like them to or if they are struggling.

**Star Student-ENGLISH CLASSROOM** - Each week, one student will have the opportunity to “shine”! I will send home a poster on Friday for your child to decorate and return on Monday. Students will have special privileges during their week. To culminate the week, the student will share their poster on Friday! Every child will have a chance to be a star student.

**Recess/Snacks-** No snacks are allowed unless there is a health issue. Make sure you emphasize to your child how important it is to eat his/her lunch. Students will go outside everyday unless the weather is deemed inclement by the district. Please send your child in appropriate clothing and shoes for the weather conditions! If your child needs to stay in for any recesses due to illness, please send me a note.

**Tardies/Absences-** It is extremely important that your child arrives to school on time. Bell schedule is M-Th 9:00am - 3:35 pm and Fridays 9:00 - 1:55pm! If you plan to take your child out of school, please let me know ASAP by note or email. I will compile missed assignments and give them to your child when he/she returns. A vacation form needs to be signed before your student is taken out for vacations. This form can be picked up in the office. If your child is sick for more than two days, please contact me or send a doctor’s note so these absences can be excused. Please help your child do their best by being here every day!

**Volunteers-** Volunteers make our class shine! Your help and support is always welcome. We will need volunteers to assist with parties and special events as well as support during math, and year-end testing. I also need parents who are interested in helping at home with misc. projects. If you’d like to help in any capacity, you can sign up at Back-to-School Parent Night or email both teachers.

Please know that **all** volunteers are now required by the Jordan School District to be fingerprinted before working in the classroom with the students or attending field trips with the students. If you have been fingerprinted, it is good for 3 years; however, you still need to fill out a volunteer form in the office EACH YEAR. Please take care of this **before** signing up to be a class volunteer. Obtain a form in the office, signed by the principal and take it to Human Resources at the JSD offices in Jordan Landing.

**Book Orders-** We will send home book orders throughout the year. Please do not feel obligated to buy anything, however, we do feel that they are an affordable way to build your own home library and any purchase you make helps us to build our classroom library with free books! You can order books online. Find class code on my webpage.

**CHINESE CLASS**

**Chinese homework & tests Information**

**Type of the Chinese homework Type of the Chinese tests** Math practice or worksheet flashcards test Chinese characters worksheet dictation test Flashcard practice on Quizlet Oral presentation Recording oral practice Project on the poster board For other information about Chinese classroom go to:

Red Class:

https://classroom.google.com/u/0/c/MTUzMzExODkxMjJa

Blue Class: https://classroom.google.com/u/0/c/MTUzMzEzNjQ1ODRa

**Disclosure Statement & Class Expectations**

To help create universal standards for behavior, we have 4 rules all 3rd graders must follow. The last rule is for immersion students only These expectations are as follows:

● Follow adult directions the first time given

● Keep your hands and feet to yourself

● Follow the Green and Red sign

● Raise your hand to speak

● No English in Chinese class

When students choose to follow the expectations, they can receive positive rewards. Some of the incentives may include: praise, classroom money, positive postcard home, treasure box, or a classroom privilege.

**Classroom Consequences**

If students choose not to follow the expectations, these will be the consequences:

● Miss 33 seconds of recess

● Miss 109 seconds of fun time

● Miss class reward

● Think time

● Mystery consequence (may include loss of a privilege, phone call or note home, move away from others, etc.)

● Think Time

● Phone call home

**Serious Clause...**

● White Slip

● Talk with Principal

-------------------------------------------------------------------------------- **\*Please discuss these class expectations with your child, sign below, and return to teacher:**

We have read and agree to the rules of my classroom:

Parent signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Teacher:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_